

TEN TORS 2019 ORANGE CARD RULES FOR TEAM STAFF

Ignoring these Rules may disqualify your Team or Establishment from this or future Ten Tors.

Ten Tors Challenge Specific Rules

Jubilee Challenge Specific Rules

Responsibility

Team Managers (TMs) and Staff are responsible for:

- The conduct and well-being of Participants:
 - From arrival at Okehampton Camp until the start of the Challenge;
 - From handover from the presentation or fall out systems until departure from Okehampton Camp.
- The conduct and safety of all involved with a Team including supporters.
- Ensuring that all those in the campsites, including visitors, are properly briefed. Visitors not entering the campsites will receive basic safety information in the brochure issued to all drivers in the carparks.
- Issuing the Notice to Parents and Carers and acting as the link between them and Ten Tors.

Safety

Fire.

- Keep all routes in campsites clear and make sure that everyone knows where they are.
- Site tents close together with walkways leading to the designated routes. Liaise with neighbours to ensure walkways are joined up.
- Minimise the number of gas and fuel containers in the campsites; spares are to be kept in the carparks.
- Gas may not be used within 6m of any accommodation tent or camper van.
- Smoking is only permitted in designated areas.
- Establishments are to provide appropriate fire extinguishers.
- To enable emergency announcements to be heard generators are not permitted on the campsites.
- If there is a fire raise the alarm by shouting FIRE, FIRE, FIRE, call 01837 657186 and 999 and muster on the Parade Square. TMs are to report missing persons to a Steward.

Medical Assistance. First aid posts are established across Okehampton Camp.

Vehicles.

- Drivers are to follow the directions of Traffic Marshals, use the one-way circuit and comply with the traffic circuit speed limit of **15 mph**.
- Unloading is only permitted at designated areas; only in exceptional circumstances will vehicles be permitted to enter a campsite.
- Vehicles are to be parked in designated parking areas as directed. Vehicles that are illegally parked or causing an obstruction may be towed away or receive a fixed penalty notice from the Police.
- There will be **NO** vehicle exit from Okehampton Camp on Sat 0600-0700 hrs. On Sun 0900-1700 hrs all vehicles leaving camp will be directed onto the A30 westbound slip road.
- Camper vans are only allowed in designated parts of the carpark; caravans are not permitted.

Environmental protection.

- Litter is to be disposed of in the general waste and recycling bins provided.
- Ensure routes to toilets are kept clear and report any problems immediately.
- Showers are available for adult Team Staff **only** on Sat 0800 – 1500 hrs in Building 91.

General safety.

- Teams or advance parties are not permitted to enter the campsites before Thu 0630 hrs.
- All teams are required to establish their own base within a campsite at Okehampton Camp; water, toilets, recycling and some catering are available, but otherwise Establishments must be self-sufficient.
- Pets must be controlled, may only transit the campsite, and must not stay overnight in the carparks.
- TMs are to ensure that alcohol is consumed in a responsible manner.
- In order to ensure others are well rested keep noise to a minimum in the campsites after 2200 hrs.

Procedures

Registration.

- Route allocation will be published at Building 136 and on the Ten Tors website at Fri 0800 hrs.
- TMs are to report to Registration on Fri 0900 - 1700 hrs / 1100 – 1800 hrs to:
 - Confirm that team composition and critical information is correctly recorded.
 - Sign the Competence Certificate as detailed in the Rules.
 - Designate themselves and up to 2 others as Team Staff and receive identifying documents.
 - Hand in other paperwork as directed on the TT website.
 - Collect the Control Card, ID wrist bands and other issued information and equipment.

Post registration.

- Individuals are to be securely fitted with their personal ID wrist bands.
- All TMs and challengers are to attend the mandatory safety brief.
- TMs are to check that maps are properly marked with OOB areas and river & road crossings.
- TMs are to check Teams' proposed routes for suitability and compliance with the Rules.
- TMs are to report any late changes to team membership at Building 136 on Sat 0530-0630.

Safeguarding.

- A Team Staff member with identifying document and photo ID is to accompany participants to their start point by 0630 hrs / 0715 hrs.
- One of the Team Staff is to be contactable in Okehampton Camp and able to accept safeguarding responsibility **at all times** during the Event until all participants have been signed back.
- Participants, whether fall / crash outs, casualties or successful finishers, will **only** be signed back to Team Staff with the issued identifying document and appropriate photo ID. In the event of hospitalisation the organisers will hand over responsibility to the hospital.
- If a participant has not been returned to the TM by Sat 1800 hrs / Sun 1700 hrs they must report this to the Fall Out Centre to ascertain their location.

Conduct. Supporters and Staff must not interfere with the smooth running of the Challenges or compromise their unsupported aspect except within 500m of the start and finish where they may encourage and enthuse.

Additional rules for the Ten Tors Challenge (TTC)

Extraction Contingency. To support contingency plans for extracting large numbers of participants off the moor from Sat 0700 hrs until the Estb's final departure from Okehampton Camp any Establishment with more than one team in the TTC is required to:

- Designate a road legal minibus which is to:
 - Be insured to transport participants from any Establishment.
 - Remain parked as directed in Okehampton Camp.
- Ensure a qualified and DBS-checked adult is fit and available to drive at 1 hour's notice.
- Plan for both to be deployed across Dartmoor in support of the Event at the cost of the Establishment.

Finish.

- On production of the identifying document and photo ID one of the Team Staff may accompany Teams from the Finish, however Team members will only be signed back in the De-kitting Area.
- After presentations Teams and Team Staff **only** are welcome to visit the Dining Hall for a celebratory party.